

4 February 2019

Present: Yesmean, Ann, Brenda, Christine, David, John, Mary, Malcolm, Miriam and Rosie **Apologies** Helen and Dr Parker

NOTES

Agenda Item	Summary of Discussion and Actions	Responsibility
Welcome	Yesmean took the chair. She welcomed Ann and John and Christine to their first meeting and hoped that they would be inclined to attend in future.	Chair
Practice update	<p>Claire Glover reported in detail on:</p> <ul style="list-style-type: none"> • Car park. The concern with right-turners leaving the site by the 'in' lane had been replaced by increased invasion of the car park by those without WPMC business, particularly at school times, despite action by the school. The situation would almost certainly worsen when the school's expansion was complete. • Flu clinics. The programme was almost complete and the number of vaccinations, about 1800, was similar to 2017. Regarding children there had been a noticeable aversion to vaccines with a meat content from a number of parents, so the uptake for 2- and 3-year-olds had been lower. • Pharmacy. Discussions were ongoing and there would be a further update in due course. • Appointments. Early in 2020 patients who called the 111 out-of-hours enquiry number would be allocated one of a number of reserved appointment slots rather than making their own arrangements with reception. The consequences of this would be revealed in due course. • Staffing. The two new apprentice receptionists on one-year appointments continued to settle in well. Two new registrars have been appointed: Dr Maneeka Ubhi and Dr Beatrice Lui. A new GP contract was to be introduced on 1 April 2019. A new programme of protected learning sessions was imminent which would involve the closure of the practice on Tuesday afternoons once a month. 	
PPG Business	<ul style="list-style-type: none"> • The PPG festive presence in reception on Monday 17 December was well supported by volunteers and aroused a rewarding amount of interest from patients, some of whom became involved in conversations. Quite a number were introduced to the self-signing-in procedure and three patients volunteered to join the PPG. The housekeeping arrangements went smoothly and the co-operation of Claire and her staff was appreciated. It was agreed that similar events should be planned in 2019 and provisional dates were set for Mondays 24 June and 16 December at 9.30 for 10.00. It was suggested that volunteers on such occasions might be prominently identified, perhaps 	Yesmean and all

	<p>with coloured sashes.</p> <ul style="list-style-type: none"> • Networking event at Trent Vineyard on Thursday 14 February. Yesmean had circulated details and encouraged attendance. 	
Dates for 2019	<p>Mondays at 2.00 except as indicated: 25 March, 13 May, 24 June (9.30 for 10.00), 5 August, 16 September, 4 November, 16 December (9.30 for 10.00)</p> <p>Suggestions for speakers and topics included public health, Warfarin, Changemakers (cancer) new GP contract, 111</p>	
AOB	None	
Next meeting	Monday 25 March at 2.00	